

## Module 2: Planning for implementation

Guidance material	2.3 Undertaking school review
What is the purpose of this material?	This material outlines school review considerations for school implementation groups (SIGS) to discuss when they undertake regular review of their progress in implementing the <i>Abu Dhabi Education Council Student Competence Framework (SCF) for Private Schools - Competences for Abu Dhabi's 21<sup>st</sup> Century Learners (2014)</i> .
When to use this material?	This guidance material should be used during school review and when updating the school's strategic action plan.
With whom to use this material?	School's implementation group (SIG)
Have you considered these materials?	<ul style="list-style-type: none"> <li>• 2.2 Strategic Action Plans</li> <li>• 2.2.1 How to create a strategic action plan</li> <li>• 2.2.2 Strategic Action Plan template</li> <li>• 2.2.3 Strategic Action Plan exemplar</li> <li>• 2.3.1 SCF Evaluative Rubric</li> </ul>
How to use this material?	The school implementation group uses this material to inform their school review processes and the updating of their strategic action plan.
What next?	Evidence gathered through the process of school review will inform the ongoing development of the implementation team's strategic action plan.

## 2.3 Undertaking school review

The development of a strategic action plan to support the implementation of the *ADEC SCF for Private Schools (2014)* framework is the first activity of the school's implementation group.

Each member of the group needs to be familiar with guidance material 2.2 *Strategic action plans*, 2.2.1 *How to create a strategic action plan* and 2.2.2 *Action planning template*. Once the first draft of the action plan has been written and circulated among the members of the school community it needs to develop into a "living document." This means that the implementation group plans a regular time, at least monthly, in their meeting agenda to review their strategic action plan.

The *Guidance for schools* section of the *ADEC SCF for Private Schools (2014)* framework (p v. 11) outlines the following implementation process, including the place of ongoing review in that process.





This school review process provides an opportunity to gather evidence on the progress of implementation of the *ADEC SCF for Private Schools (2014)* framework. In addition it supports the regular review of the implementation group's strategic action plan including identifying:

- Completed actions and the collection of evidence to support that the actions have been completed
- Actions not yet completed and what needs to occur to ensure that they are completed
- New actions to ensure that the implementation group maintains steady progress towards the goal of implementing all aspects of the *ADEC SCF for Private Schools (2014)* framework into school life and class practice.

The Student Competence Framework guidance material provides two tools for the gathering of self-review evidence.

**a. 2.3.1 SCF Evaluative Rubric**

The SCF Evaluative Rubric is to be used:

- At the very beginning of the strategic action planning process by the SIG to determine the school's baseline readiness to implement the SCF
- At regular review times to measure progress towards full implementation of the SCF in all aspects of the school's curriculum.

This evaluative rubric provides areas of school implementation on which further evidence may need to be gathered. For example, evidence of change in teacher classroom practice.

**b. 6.6 Teacher observation template and  
6.6.1 Teacher observation evaluative rubric**

The teacher observation template and associated teacher observation rubric allows the SIG to collect data and evidence across the teachers of the school and the degree to which they are embedding the SCF into their classroom practice.

## Conclusion

Irtiqā'a has also developed an extensive school self-evaluation programme which is important to have considered prior to undertaking any school review process. This programme can be found in the *UAE School Inspection Framework (2015)* document.